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IN THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF ARIZONA

)	No. CIV
Plaintiff(s),)	
vs.)	
)	CASE MANAGEMENT ORDER
Defendant(s).)	
_____)	

On _____, a Case Management Conference was held pursuant to Rule 16(b) of the Federal Rules of Civil Procedure. The parties met before the conference in accordance with Rule 26(f) and prepared a Case Management Report. On the basis of the Case Management Conference and the Case Management Report,

IT IS HEREBY ORDERED:

1. Deadline for Initial Disclosures. Initial disclosure required by Federal Rule of Civil Procedure 26(a), if not already exchanged, shall be exchanged no later than _____. The parties shall file with the Clerk of the Court a Notice of Initial Disclosure, rather than copies of the actual disclosures.
2. Deadline for Joining Parties and Amending Pleadings. The deadline for joining parties and amending pleadings is 90 days from the date of this Order. Motions to join parties or for leave to amend pleadings shall be filed within 30 days of this Order so they can be heard and decided prior to the deadline.

1 3. Discovery Limitations. Depositions in this case shall be limited to seven hours
2 each as provided in Rule 30(d)(2) of the Federal Rules of Civil Procedure. The number of
3 depositions and interrogatories shall be as limited in LRCiv 16.2, Rules of Practice of the
4 United States District Court for the District of Arizona ("Local Rules"). Each side may also
5 propound up to 40 requests for production of documents, including subparts, and up to 40
6 requests for admissions, including subparts. The limitations set forth in this paragraph may be
7 increased by mutual agreement of the parties, but such an increase will not result in an extension
8 of the discovery deadlines set forth below.

9 4. Deadline for Completion of Fact Discovery. The deadline for completing fact
10 discovery shall be _____. To ensure compliance with this deadline, the following
11 rules shall apply:

12 a. Depositions: All depositions shall be scheduled to commence at least five
13 working days prior to the discovery deadline. A deposition commenced five days prior to the
14 deadline may continue up until the deadline, as necessary.

15 b. Written Discovery: All interrogatories, requests for production of
16 documents, and requests for admissions shall be served at least 45 days before the discovery
17 deadline.

18 c. Notwithstanding LRCiv 7.3(c), the parties may mutually agree, without
19 Court approval, to extend the time provided for discovery responses in Rules 33, 34, and 36 of
20 the Federal Rules of Civil Procedure. Such agreed-upon extensions, however, shall not alter
21 or extend the discovery deadlines set forth in this Order.

22 5. Deadlines for Disclosure of Experts and Completion of Expert Discovery.¹
23

24 ¹Any testifying expert witness (regardless of whether such expert witness has or has not been
25 specifically retained for this case or is an employee of the calling party) shall provide a written report
26 to the adverse party as required by Rule 26(a)(2)(B). *See, Minnesota Mining and Manufacturing Co.*
27 *v. Signtech USA, Ltd.*, 177 F.R.D. 459 (D. Minn. 1998). No expert witness not timely disclosed will
28 be permitted to testify unless the party offering such witness demonstrates: (a) that the necessity of
such expert witness could not have been reasonably anticipated at the time of the deadline for

1 a. The Plaintiff(s) shall provide full and complete expert disclosures as
2 required by Rule 26(a)(2)(A)-(C) of the Federal Rules of Civil Procedure no later than ____
3 ____.

4 b. The Defendant(s) shall provide full and complete expert disclosure as
5 required by Rule 26(a)(2)(A)-(C) of the Federal Rules of Civil Procedure no later than ____
6 ____.

7 c. Rebuttal expert disclosure, if any shall be made no later than ____
8 _____. Rebuttal experts shall be limited to responding to opinions stated by initial experts.

9 d. Expert depositions shall be completed no later than _____. As
10 with fact witness depositions, expert depositions shall be scheduled to commence at least five
11 working days before the deadline.

12 6. Discovery Disputes.

13 a. The parties shall not file written discovery motions without leave of Court.²
14 If a discovery dispute arises, the parties promptly shall contact the Court to request a telephonic
15 conference concerning the disputes. The Court will seek to resolve the dispute during the
16 telephonic conference, and may enter appropriate orders on the basis of the telephone
17 conference. The Court may order written briefing if it does not resolve the dispute during the
18 telephone conference.

19 b. Parties shall not contact the Court concerning a discovery dispute without
20 first seeking to resolve the matter through personal consultation and sincere effort as required
21 by LRCiv 7.2(j). Any briefing ordered by the Court shall also comply with LRCiv 7.2(j).

22 _____
23
24 disclosing such expert witness; (b) the Court and opposing counsel or unrepresented party were
25 promptly notified upon discovery of such expert witness; and (c) that such expert witness was promptly
26 proffered for deposition. *See, Wong v. Regents of the University of California*, 379 F.3d 1097 (9th Cir.
2004); Rule 37(c)(1), Federal Rules of Civil Procedure.

27 ²The prohibition on "written discovery motions" includes any written materials delivered or
28 faxed to the Court, including hand-delivered "correspondence" with attachments.

1 c. Absent extraordinary circumstances, the Court will not entertain fact
2 discovery disputes after the deadline for completion of fact discovery, and will not entertain
3 expert discovery disputes after the deadline for completion of expert discovery.

4 7. Deadline for Filing Dispositive Motions.

5 a. Dispositive motions shall be filed no later than _____. Such
6 motions must comply in all respects with the Federal Rules of Civil Procedure and the Local
7 Rules.

8 b. No party shall file more than one motion for summary judgment under Rule
9 56 of the Federal Rules of Civil Procedure unless permission is first obtained, by joint telephone
10 call, from the Court.

11 c. Failure to respond to a motion within the time periods provided in LRCiv
12 7.2 will be deemed a consent to the denial or granting of the motion and the Court may dispose
13 of the motion summarily pursuant to LRCiv 7.2(i).

14 d. Notwithstanding LRCiv 7.2(f), the parties shall not notice oral argument
15 on any motion. Instead, a party desiring oral argument shall place the words "Oral Argument
16 Requested" immediately below the title of the motion. The Court will issue a Minute Entry
17 Order scheduling oral argument as it deems appropriate.

18 8. Deadline for Engaging in Good Faith Settlement Talks. All parties and their
19 counsel shall meet in person and engage in good faith settlement talks no later than _____
20 _____. Upon completion of such settlement talks, and in no event later than five working
21 days after the deadline set forth in the preceding sentence, the parties shall file with the Court
22 a joint Report on Settlement Talks executed by or on behalf of all counsel. The Report shall
23 inform the Court that good faith settlement talks have been held and shall report on the outcome
24 of such talks. The parties shall indicate whether assistance from the Court is needed in seeking
25 settlement of the case. The parties shall promptly notify the Court at any time when settlement
26 is reached during the course of this litigation.

9. Deadline for Notice of Readiness for Pretrial Conference. The Plaintiff(s) shall notify the Court that the parties are ready for scheduling of a Final Pretrial Conference pursuant to Rule 16(d) of the Federal Rules of Civil Procedure. The Plaintiff(s) shall file and serve this notice within ten days after the dispositive motion deadline if no dispositive motions are pending on that date. If dispositive motions are pending, Plaintiff(s) shall file and serve such notice within ten days after the resolution of dispositive motions. The Court will then issue an Order Setting Final Pretrial Conference that (a) sets deadlines for briefing motions in limine, (b) includes a form for the completion of the parties' joint proposed Final Pretrial Order, and (c) otherwise instructs the parties concerning their duties in preparing for the Final Pretrial Conference. A firm trial date will be set at the Final Pretrial Conference.³

10. The Deadlines Are Real. The parties are advised that the Court intends to enforce the deadlines set forth in this Order, and should plan their litigation activities accordingly.

DATED this _____ day of _____, 20__.

David K. Duncan
United States Magistrate Judge

³To accommodate the schedules of the parties, witnesses and counsel and if the parties concur, the Court will set a firm trial date for a day and time requested by counsel. Counsel may submit a stipulation requesting a specific proposed trial date at any time.